

Asst. Manager - Production

Position Name	Asst. Manager - Production
Grade / Designation	Asst. Manager
No. of Openings (Only numeric values)	1
Function / Domain	Manufacturing
Qualifications	B.E/B-Tech- Electronics or Electrical or Mechanical
Desired Experience Level (in years)	6-10 yrs
Age	<33 yrs
Reporting To	Production Manager
Job dimensions / Span of Control	Permanent
Place of Posting (Name of City Only)	Noida
Additional Information	PG in Operations Management, EN/AS9100 internal auditor, IPC 610/620 CIT is desirable but not mandatory. <u>Excellent presentation & communications skills is mandatory.</u>
Role Objectives (50 words max)	To strengthen the Manufacturing Team management keeping in view the upcoming projects.
Key Responsibility Areas (KRAs) Financial: Customer: Process: People:	<ol style="list-style-type: none"> 1) Ensuring On time & In Full deliveries towards the customers with the First Time Right quality approach. 2) Developing initiatives to streamline/ enhance production processes following the Lean manufacturing concepts. 3) Assess and ensure manufacturing readiness for NPI within defined timeline with respect to technology, capacity, manning and infrastructure, augmentation of existing lines at the unit for capacity optimization. 4) Reviewing material shortages on routine basis. 5) Active participation to support R&D & Supply chain in indigenisation of components. 6) Maintenance of all production equipment in line with the production requirements (schedules, etc.) minimizing breakdowns. 7) Shop floor rejection control, inventory control and EHS. 8) Ensuring the production processes are in compliance to the EN/AS9100. 9) Taking initiative & supporting Q.A in swift resolution of Non-conformities and customer complaints. 10) Understanding the training needs of employees & imparting them for max. skill enhancement. 11) Understanding & ensuring the required regulatory guidelines and the timely accreditation of all certificates. 12) Timely calibration/Validation of tools and equipments used on the shop floor 13) BOM prepration for BTP(Built to Print Projects), Configuration Control Matrix, appropriate tooling selection. 14) Kaizens/ Shop floor improvements, Ensuring safety of employees during working on shop floor. 15) Contol Plan, FMEA, CAPA prepration & documentation as per AS9100D standard.
Key Performance Indicators (KPIs)	OTIF, First time right, Zero Customer complaints, Capacity enhancement,Smooth technology transfer & mfg set-up
Preferred Sources (Preferred Industry Background)	Preferably from Defence & Aerospace assembly/ manufacturing company